

**Town of Mansfield**  
**Special Traffic Authority Meeting**  
**December 22, 2015 10:30 am**  
**Approved Minutes**

Present – J. Carrington, D. Dilaj, L. Painter, F. Raiola (arrived at 9:25 am), M. Hart

Absent - R. Cournoyer

Approval of 11/24/15 Minutes – Motion made by Dilaj, seconded by LaVoie to approve the minutes of 11/24/15. Passed unanimously.

**Business**

No.	Item	Action/Disposition
1	Agriculture Signs Throughout Town (J. Kaufman)	<i>K. Paterson representing the Agriculture Committee is requesting agriculture signs be posted in multiple areas (due to an accident between a farm vehicle and a motor vehicle). It was requested that the Agriculture Committee come back to the Traffic Authority with a list of areas and that they be prioritized in order of need. Patenaude submitted e-mail with prices for signs. Paterson distributed list of streets that the Ag Committee would like to see signs on. Ag Committee needs to prioritize. General consensus of Committee was if there are too many signs, they have a tendency not to get read. Traffic data will be examined in these areas. List is too lengthy and needs to be prioritized. Paterson stepped down, Kaufman is now head of Committee. Patenaude to contact Kaufman to prioritize list. Leave as old business.</i>
2	Scoping for the University of Connecticut South Campus Development (L. Painter)	<i>L. Painter presented the new scoping notice to the Traffic Authority with an addition to the Fine Arts building and as part of the scoping road closures are involved. Presentation to be done on March 11th with full comments to the project needed by March 19<sup>th</sup>. Traffic Authority expressed concerns with the road closures and its impact on pedestrian and vehicular traffic on Route 195. Traffic Authority will need to be kept apprised of all impacts throughout the project. Painter reported that the dorm is on hold, so the EIE is much shorter. Leave as old business.</i>

3	<p>CVS Loading Zone as Permanent Loading Zone (C. van Zelm) /</p> <p>Striping Area for Buses Outside of Transportation Center (C. van Zelm)</p>	<p><i>Leyland hired someone for parking enforcement. Continue to monitor until Phase 2 is done and repairs are made from the construction work. No striping now – continue enforcement as planned. More discussion when Wilbur Cross Way is opened. Three new signs have been ordered and will be installed as soon as they arrive. Need to order signs without the arrows as the arrows are too confusing. Signs are installed.</i></p> <p><i>People are parking in the bus spots. Parking enforcement to be done – striping will not be done now. More discussion when Wilbur Cross Way is opened – step up police patrols and tickets. Now that Wilbur Cross Way is open, tracking of how many park in the bus parking area will be kept. Line striping will be done in the bus area. Line striping is scheduled for Friday of this week. Line striping is completed.</i></p>
4	Ravine Road (K. Green)	<p><i>Road is temporarily closed to thru traffic. CL&amp;P has an easement for the power lines. Research to be done for CL&amp;P easement and to check with Town Attorney for abandoning/liability of a Town road. Mr. Drake Smith attended the 5/26/15 meeting with his concerns on keeping the road closed and suggested making the road a One Way Road. The Traffic Authority will bring this up at the next meeting. K. Green expressed there are more issues with her property with the road closed than there were with it open. She is fine with closing it permanently. Waiting to hear back from attorney regarding discontinuing or abandoning roads. E. Dorgan from Ravine Road attended to see what the status was. Plans are to have a neighborhood meeting in the fall to come up with options for the Traffic Authority to discuss. Neighborhood meeting is trying to get scheduled for September 16<sup>th</sup> to discuss options. K. Green would like to put a gate across with (two 12' sections) and pay for – Town would have key access for any maintenance, etc. LaVoie suggested that the Town do this as it is a "Town" road. "Neighborhood" meeting officially set for October 1<sup>st</sup> at 6:00 p.m. Anyone that wants to attend is more than welcome. Carrington distributed Power Point presentation which will be amended to include cost estimates. Recommendations will be given to Town Manager which then might require budget adjustments, PZC and/or Council action. Safety will be taken into consideration first, then access vs. cost. A paper poll is considered to be taken upon arrival at meeting with what recommendations or wants would be. K. Green stated that the signs were not consistent on either end of the road and that they should read "No Thru Trucks". She was worried that if an accident occurred with one of her truck and the sign read "No Trucks" that she would be liable. B. LaVoie will remove all signs</i></p>

		<p>today. Signs will be put up that say "No Thru Trucks". J. Carrington state that estimated costs to "fix" (guardrails, etc.) the road would be in the \$100,000 range and that it would have to be included in next fiscal year's budget. In the meantime, the road will remain gated and proper signs will be installed. The road is closed, however, abutting land owner (the Green Family) can still use the road to include trucks, oversized trucks, commercial trucks, agricultural equipment, etc. Barricades and concrete blocks are installed. Item will be going to the Council in January with an estimate to fix the road to reopen safely. Item will go to Council first meeting in January. Leave as old business.</p>
5	Traffic Issues – Intersections of Gurleyville Road and Bundy Lane and Bundy Lane and Farrell Road (S. Farrina and B. Thorne)	<p>B. Thorne requested to table the Bundy Lane and Farrell Road portion to a future meeting. It will be on the August meeting agenda. S. Farrina spoke about the increase in traffic at the Gurleyville Road and Bundy Lane intersection. Requested that a three way stop be put into curtail speeding on the Gurleyville portion of the road. Traffic counts and data will be collected. B. Thorne requested a stop sign at the south side of Bundy Lane. Dilaj will look into and address at a future meeting. B. Thorne present wondering if there were any question for him. Dilaj will keep collecting data in that area. Data survey completed. Traffic counts are not completed. Leave as old business.</p>
6	Loading for Phase 2 Buildings	<p>Not discussed. Painter to get in touch L. Marquet. Letter will be sent to the businesses from the Traffic Authority stating where the unloading zones are. E-mail will be sent to Bill Kerensky to advise the businesses where their unloading zones are. Leave as old business.</p>
7	Speed Limits at Storrs Center (F. Raiola)	<p>Raiola stated that the speed limit through Storrs Center was 25mph and was almost hit. The State Traffic Commission has to review speed limits to lower them. Raiola consulted with Cournoyer with his recommendation it was to lower the speed limit to 15 mph. Research will be done to see if 25 mph was approved and do traffic counts. State Traffic Commission needs to approve if speed limit is reduced to 15mph. Waiting until businesses are completed then traffic will be checked. 25 mph speed limit sign is mounted. Leave as old business.</p>
8	Baxter Road Traffic (L. Jones-Bamman)	<p>Letter received from Baxter Road residents with suggestions. A traffic base count will be completed before the new road is installed. Motion made by Raiola, seconded by Painter to add signs (Item 3 from resident's letter) from Renwood Apartments in both directions. Passed unanimously. Signs have been installed. Preliminary studies show less than 2% increase in traffic. More counts will be done when school is in session after spring break. Leave as old business.</p>

9	Dangerous Intersection Mansfield City/Crane Hill Roads (C. Liu)	<i>Motion made by Dilaj, seconded by Dilaj to study intersection to figure out how to improve before paving. Passed unanimously. Leave as old business.</i>
10	Speeding on Dog Lane (A. Kohan)	<i>If a site line issue, a "Bus Stop Ahead" sign could be installed. Further studies need to be done to determine if this is so. Refer to police for enforcement. Leave as old business.</i>
11	E. O. Smith/Bolton Road Extension	<i>Motion made by Dilaj, seconded by LaVoie to contact DOT to determine if turning area is warranted (signal arrow) on Bolton Road Extension. Passed unanimously. Letter needs to be sent to OSTA requesting light with green arrow. Leave as old business.</i>
12	No Parking Hillside Circle	<i>Hart observed contractors/visitors parking on the west side of Hillside Circle. Requested that signs be installed with no parking limits (i.e. 7 am – 5 pm) so night parking would be allowed as this section is privately owned. Painter stated that residential parking is hard to enforce and labor intensive. Hart would like Engineering to take a look and give a recommendation. All signs are installed.</i>
13	Building Bus Exit Road Out of the Bus Lot (MMS – C. Morell)	<i>Morrell stated that the tennis courts are to be removed and a playing field added. She requested the road be changed so the exiting buses do not interfere with vehicle traffic. The area that would be most convenient for the new road would be through the dirt parking lot as the buses are heading in that direction to exit the school. Depending on cost it might have to be included as a capital project for fiscal year 16/17. Engineering will take a look at it and advise the Traffic Authority. Hart requested Superintendent Lyman to do a presentation to the BOE. Leave as old business.</i>
14	Review Present Handicap Spaces (MMS – C. Morell)	<i>Morrell stated that there are safety concerns during drop off/pick up times and is looking for guidance as to the best possible place for these places to be relocated to. Morrell stated that Accessible Parking is a priority and have a temporary cross walk striped. Painter stated a modification would have to be done thru the PZC. Engineering will come up with a temporary plan to move the handicapped parking and submit to the PZC. Possible solution might be to eliminate spaces on one side of the circle and add spaces on the other side. Leave as old business.</i>

## NEW BUSINESS

15	Speed Limit Sign – Birchwood Heights Road (D. Wolf)	The Town will install a 25mph speed limit sign.
16	2016 Meeting Dates	Patenaude submitted 2016 meeting dates. December 27, 2016 meeting was changed to December 20, 2016 due to it being between two holidays.
17	Towing Vehicles During Snow Events (Carrington)	Mansfield has no established parking ban. The Town defers to the State Statute. <a href="#">Engineering to send the Town Manager an email to forward to Town Attorney to determine if the Town has the legal authority to tow someone in violation of the no parking ban during snow season.</a> Leave as old business.
18	Install Mirror at 97 Gurleyville Road (C. Eaton)	Mirror should be installed by the homeowner. Recommend no action due to the Town's liability if they should install the mirror. Address will be looked at to see if mirror installation is needed. Leave as old business.

## OTHER BUSINESS

Motion made by Raiola to adjourn, seconded by Dilaj. Passed unanimously. Adjournment of the meeting at 9:40 AM.

Respectfully submitted,

Linda Patenaude  
Public Works Specialist